

Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for:

- Reviewing the FY 2016 CoC Program Competition NOFA in its entirety for specific application and program requirements.

- Using the CoC Application Detailed Instructions while completing the application in e-snaps.

- Answering all questions in the CoC application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing this keep in mind:

- This year, CoCs will see that a few responses have been imported from the FY 2015 CoC Application.

- For some of the questions HUD has provided documents to assist Collaborative Applicants in completing responses.

- For other questions, the Collaborative Applicant must be aware of responses provided by project applications in their Project Applications.

- Some questions require the Collaborative Applicant to attach a document to receive credit. This will be identified in the question.

- All questions marked with an asterisk (*) are mandatory and must be completed in order to submit the CoC Application.

For CoC Application Detailed Instructions click [here](#).

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: MI-519 - Holland/Ottawa County CoC

1A-2. Collaborative Applicant Name: Greater Ottawa County United Way

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Greater Ottawa County United Way

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. From the list below, select those organizations and persons that participate in CoC meetings.

Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board.

Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	No	No	No
Local Jail(s)	No	No	No
Hospital(s)	No	No	No
EMT/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Public Housing Authorities	Yes	No	No
CoC Funded Youth Homeless Organizations	Not Applicable	No	Not Applicable
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	No
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Yes	Yes	No
Non-CoC Funded Victim Service Providers	Not Applicable	No	Not Applicable
Street Outreach Team(s)	Not Applicable	No	Not Applicable
Youth advocates	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Philanthropic	Yes	Yes	Yes
Fair Housing	Yes	Yes	Yes
Community Collaborative	Yes	Yes	No

1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.

The CoC is open to any community organization, individual or business interested in membership. The Ottawa CoC is fortunate to have an individual who formerly experienced homelessness as a part of the CoC. This individual participates actively at CoC meetings, on task forces and on the allocation committee. The value of her experience and insight has been incalculable.

The Grand Haven Community Foundation (GHACF) has a long history of supporting community projects in the northwest portion of the county that aid in the effort to end homelessness. The GHACF has been a member of the CoC for the last several years and has representation on the Executive Board. The CoC feels the input from a philanthropic organization is helpful in structuring the allocation process and ensuring a fair and transparent process. As a non-funded entity, the representative sits on the Allocation and Accountability Committee tasked with fairly distributing state and federal funds.

1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 20, 2016.	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 20, 2016.
Arbor Circle	No	No	No
Barnabas Ministries	No	Yes	No
Ottawa Intermediate School District	No	Yes	No
Michigan Youth Opportunities Initiative (DHHS)	No	Yes	Yes
LifeWorks	No	No	No
Cornerstone Youth Ministries	No	No	No

1B-1c. List the victim service providers (CoC Program and non-CoC

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**Program funded) who operate within the CoC's geographic area.
Then select "Yes" or "No" to indicate if each provider is a voting member
or sits on the CoC Board.**

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 30, 2016	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 30, 2016.
Center for Women in Transition	Yes	No

**1B-2. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for new projects in 2016.
(limit 1000 characters)**

Organizations interested in applying must meet HUD eligibility criteria, and local criteria including nonprofit status and at least one year of CoC membership. The CoC publicly informs all member agencies of the CoC via e-mail about the availability of funds. The CoC's Allocation and Accountability Committee considers agency experience in providing the requested service, willingness to be a low barrier program, meeting the needs of vulnerable populations, participation in the coordinate entry process, ensuring access to mainstream resources and HMIS participation.

1B-3. How often does the CoC invite new members to join the CoC through a publicly available invitation? Annually

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. Does the CoC coordinate with Federal, State, Local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Not Applicable
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Housing and service programs funded through Federal, State and local government resources.	Yes

1C-2. The McKinney-Vento Act, requires CoC's to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program Interim rule at 24 CFR 578.7 (c) (4) requires the CoC to provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110 (b)(2) requires the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for the information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number
Number of Con Plan jurisdictions with whom the CoC geography overlaps	2
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	1
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	1
How many of the Con Plan jurisdictions are also ESG recipients?	1
How many ESG recipients did the CoC participate with to make ESG funding decisions?	1
How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	1

1C-2a. Based on the responses provided in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency and type of interactions between the CoC and the Consolidated Plan jurisdiction(s). (limit 1000 characters)

The CoC collaborated with 2 of 2 consolidated plan jurisdictions, the State of Michigan and The City of Holland. CoC member agencies participate annually in the City's "Community Consultation" which is designed to gather input and identify housing priorities. The City of Holland is a member of the CoC and a staff member of the Community Development Department attends the bi-monthly meetings. CoC staff attends focus groups regarding the city's master plan and interacts with City of Holland staff throughout the year on at least a twice a month basis via e-mail and phone calls. Ottawa County is part of the Michigan Con Plan jurisdiction (the MI State Housing Development Authority) and the CoC leadership participates in Statewide convenings twice annually. There is monthly communication with MSHDA staff and annual meetings.

1C-2b. Based on the response in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities. (limit 1000 characters)

The CoC plays an integral part in the allocation and monitoring of ESG program funds as they are distributed locally. As per the NOFA offered by the ESG recipient (the Michigan State Housing Development Authority - MSHDA) the CoC distributes funds based on a formula that encourages more rapid re-housing. The CoC quarterly tracks, and submits reports to the ESG recipient; increased income, discharge destination, access to mainstream benefits, and length of stay which allows for evaluation of performance targets. The CoC also provides annual PIT data to the ESG recipient. The CoC participates in Regional meetings with 10 other county representatives where input is provided to the ESG recipient regarding funding decisions, target populations and performance goals.

1C-3. Describe how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)

The Center for Women in Transition utilizes a trauma-informed approach for survivors of domestic violence to emphasize client choice, cultural sensitivity, and survivor empowerment. All services are free and voluntary. CWIT adheres to the confidentiality requirements set forth by Michigan law and VAWA. CWIT cannot release identifying information without a release from the survivor expressly giving CWIT permission. Once releases are in place CWIT staff can

advocate on behalf of survivors by, for example, scheduling appointments with the agency responsible for coordinated entry. CWIT maintains all client data on a secured server. In compliance with VAWA, only aggregate demographic information is shared for reporting purposes. No identifying information is shared with homeless assistance providers or any other entity.

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between July 1, 2015 and June 30, 2016 and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 7/1/15 to 6/30/16 who were homeless at entry	PHA has General or Limited Homeless Preference
Michigan State Housing Development Authority	100.00%	No

**1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness.
(limit 1000 characters)**

There are a variety of housing opportunities for persons experiencing homelessness or at risk of homelessness. Heritage Homes, a non-profit developer has created apartments with LIHTC and designated 13 units (27 beds) for homeless and disabled individuals and families. An historic building was renovated to offer 33 units to low income seniors, three (3) of which are dedicated to homeless seniors. Several churches and organizations in the community offer transitional and permanent housing to persons leaving shelter or halfway houses. It is estimated that there are more than 130 beds that can be utilized by persons experiencing homelessness. Programming is often provided to encourage long term housing stability once the person leaves for other housing opportunities. The primary mental health provider has an MOU with a local apartment complex to offer lower rents to homeless consumers of mental health services.

1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply.

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Engaged/educated local policymakers:	<input checked="checked" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="checked" type="checkbox"/>
Implemented communitywide plans:	<input type="checkbox"/>
No strategies have been implemented	<input type="checkbox"/>
Other:(limit 1000 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Select the system(s) of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Select the system(s) of care within the CoC's geographic area with which the CoC actively coordinates with to ensure institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) that were not selected and explain how the CoC plans to coordinate with the institution(s) to ensure persons

**discharged are not discharged into homelessness.
(limit 1000 characters)**

There is a countywide effort to implement a Community Health Worker (CHW) model to address basic needs including housing. This collaboration includes hospitals, foundations, mental health providers, public health and 3rd party insurers. The program will be implemented in January 2017 and will embed CHW's in local organizations many of which serve persons experiencing homelessness. The local health care facilities (three local hospitals) have developed agreed upon procedures requiring all persons exiting health care be assigned a discharge planner early in the patients stay in the health care facility, the transition is not always smooth. A more systematic use of the coordinated entry process should be strongly encouraged. The facilities need a better understanding of the available housing. The CoC is in the process of convening meetings with hospital representatives to ensure patients are not discharged into homelessness.

1E. Centralized or Coordinated Assessment (Coordinated Entry)

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The CoC Program Interim Rule requires CoCs to establish a Centralized or Coordinated Assessment System which HUD refers to as the Coordinated Entry Process. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for the coordinated entry process are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present for assistance.

**1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.
(limit 1000 characters)**

The coordinated entry process covers the entire CoC geographic area. The system is accessible via phone, internet screening tool and walk-in services. The agency conducting the intake is located on the bus route. Phone and online intakes can be utilized not only for local housing services but also applying for housing choice vouchers. The CoC advertises the coordinated entry through the 211 system, newspaper articles, Project Homeless Connect, and through a variety of community presentations. The coordinated entry agency also has office hours at all the emergency shelters and soup kitchen once a month. The agency responsible for coordinated entry currently uses a standardized assessment tool, Service Prioritization Decision Assistance Tool (SPDAT). This tool uses 15 dimensions to determine an acuity score that will help inform practitioners about who will benefit most from which programs. All programs operated by the agency responsible for coordinated entry are low barrier.

1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If there are other organizations or persons who participate but are not on this list, enter the information in the blank text box, click "Save" at the bottom of

the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participate s in Ongoing Planning and Evaluation	Makes Referrals to the Coordinate d Entry Process	Receives Referrals from the Coordinate d Entry Process	Operates Access Point for Coordinate d Entry Process	Participate s in Case Conferenci ng	Does not Participate	Does not Exist
Local Government Staff/Officials	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CDBG/HOME/Entitlement Jurisdiction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law Enforcement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Jail(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hospital(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMT/Crisis Response Team(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Service Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substance Abuse Service Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable Housing Developer(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Housing Authorities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Youth Homeless Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Administrators/Homeless Liaisons	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Victim Service Organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Street Outreach Team(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Homeless or Formerly Homeless Persons	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Veteran's Affairs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fair Housing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1F-1. For all renewal project applications submitted in the FY 2016 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2016 CoC Program Competition?	7
How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	1
How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2016 CoC Program Competition?	6
Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2016 CoC Competition?	100.00%

1F-2 - In the sections below, check the appropriate box(es) for each selection to indicate how project applications were reviewed and ranked for the FY 2016 CoC Program Competition. Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.

Performance outcomes from APR reports/HMIS:	
% permanent housing exit destinations	<input checked="" type="checkbox"/>
% increases in income	<input checked="" type="checkbox"/>
Monitoring criteria:	
Utilization rates	<input checked="" type="checkbox"/>
Drawdown rates	<input checked="" type="checkbox"/>
Frequency or Amount of Funds Recaptured by HUD	<input checked="" type="checkbox"/>
Need for specialized population services:	

Youth	<input checked="" type="checkbox"/>
Victims of Domestic Violence	<input checked="" type="checkbox"/>
Families with Children	<input checked="" type="checkbox"/>
Persons Experiencing Chronic Homelessness	<input checked="" type="checkbox"/>
Veterans	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)

The review and ranking process requires applicants to indicate whether the project will serve a vulnerable population. serving vulnerable populations are given priority when determining funding distribution. For example, two equally strong project applications are submitted to address victims of domestic violence and chronically homeless respectively. Based on the existing services to these populations, the allocation committee will approve the project to serve victims of domestic violence because there are fewer services targeted to this population.

1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. Evidence of the public posting must be attached. (limit 750 characters)

The CoC was informed of the local competition via e-mail on July 7, 2016. Included in the e-mail was the NOFA, the local application, instructions for completing the local application and a timeline for the funding determination process.

1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2016 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition,

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evidence of communicating decisions to the CoC's full membership must be attached).

1F-5. Did the CoC use the reallocation process in the FY 2016 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.) Yes

1F-5a. If the CoC rejected project application(s), on what date did the CoC and Collaborative Applicant notify those project applicants that their project application was rejected? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.) 08/14/2016

1F-6. In the Annual Renewal Demand (ARD) is the CoC's FY 2016 CoC's FY 2016 Priority Listing equal to or less than the ARD on the final HUD-approved FY2016 GIW? Yes

1G. Continuum of Care (CoC) Addressing Project Capacity

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1G-1. Describe how the CoC monitors the performance of CoC Program recipients. (limit 1000 characters)

The CoC reviews the performance of the CoC Program recipients annually through a review of the APR and through performance reports generated through the HMIS. Some projects are monitored quarterly due to other funder requirements. The CoC also reviews expenditures of awarded funds. The CoC tracks outcomes in length of time homeless, increased income, positive housing destination and housing stability for all CoC funded projects. Utilization rates, draw down of funds from eLOCCS, recapture of funds, connecting program participants to mainstream benefits and participant eligibility are reviewed annually through the application process. Because the Ottawa CoC is relatively small, regular, ongoing communication is common between CoC leadership and funded agencies.

1G-2. Did the Collaborative Applicant include Yes accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing?

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Does the CoC have a Governance Charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the Charter itself or by reference to a separate document like an MOU/MOA? In all cases, the CoC's Governance Charter must be attached to receive credit, In addition, if applicable, any separate document, like an MOU/MOA, must also be attached to receive credit. Yes

2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or attached MOU/MOA. HMIS Joint Governance Charter (p1-2); CoC Governance Charter (p2, 8-9)

2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application. Yes

2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organization (CHOs)? Yes

2A-4. What is the name of the HMIS software Service Point

used by the CoC (e.g., ABC Software)?

2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)? Bowman Systems (a subsidiary of Mediware Information Systems)

2B. Homeless Management Information System (HMIS) Funding Sources

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. Select the HMIS implementation Single CoC coverage area:

* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.

2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	\$0
ESG	\$0
CDBG	\$0
HOME	\$0
HOPWA	\$0
Federal - HUD - Total Amount	\$0

2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	\$0
Department of Health and Human Services	\$0
Department of Labor	\$0
Department of Agriculture	\$0
Department of Veterans Affairs	\$0
Other Federal	\$0
Other Federal - Total Amount	\$0

2B-2.3 Funding Type: State and Local

Funding Source	Funding
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City	\$0
County	\$0
State	\$0
State and Local - Total Amount	\$0

2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	\$0
Organization	\$141,696
Private - Total Amount	\$141,696

2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	\$0
Other - Total Amount	\$0

2B-2.6 Total Budget for Operating Year	\$141,696
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2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2C-1. Enter the date the CoC submitted the 2016 HIC data in HDX, (mm/dd/yyyy): 04/21/2016

2C-2. Per the 2016 Housing Inventory Count (HIC) Indicate the number of beds in the 2016 HIC and in HMIS for each project type within the CoC. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.

Project Type	Total Beds in 2016 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ESG) beds	147	20	127	100.00%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	227	57	170	100.00%
Rapid Re-Housing (RRH) beds	25	0	25	100.00%
Permanent Supportive Housing (PSH) beds	108	0	108	100.00%
Other Permanent Housing (OPH) beds	112	0	112	100.00%

2C-2a. If the bed coverage rate for any project type is below 85 percent, describe how the CoC plans to increase the bed coverage rate for each of these project types in the next 12 months. (limit 1000 characters)

N/A

2C-3. If any of the project types listed in question 2C-2 above have a coverage rate below 85 percent, and some or all of these rates can be attributed to beds covered by one of the following program types, please indicate that here by selecting all that apply from the list below.

VA Grant per diem (VA GPD):	<input type="checkbox"/>
VASH:	<input type="checkbox"/>

Faith-Based projects/Rescue mission:	<input type="checkbox"/>
Youth focused projects:	<input type="checkbox"/>
Voucher beds (non-permanent housing):	<input type="checkbox"/>
HOPWA projects:	<input type="checkbox"/>
Not Applicable:	<input checked="" type="checkbox"/>

2C-4. How often does the CoC review or assess its HMIS bed coverage? Annually

2D. Homeless Management Information System (HMIS) Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" within the last 10 days of January 2016.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	7%	4%
3.3 Date of birth	2%	0%
3.4 Race	3%	1%
3.5 Ethnicity	2%	1%
3.6 Gender	2%	0%
3.7 Veteran status	2%	0%
3.8 Disabling condition	0%	1%
3.9 Residence prior to project entry	6%	0%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	0%	0%
3.15 Relationship to Head of Household	3%	0%
3.16 Client Location	0%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	1%	0%

2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	<input checked="" type="checkbox"/>
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	<input checked="" type="checkbox"/>
Annual Homeless Assessment Report (AHAR) table shells:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

None	<input type="checkbox"/>
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2D-3. If you submitted the 2016 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR?

12

2D-4. How frequently does the CoC review data quality in the HMIS?

Quarterly

2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both.

Both Project and CoC

2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.

VA Supportive Services for Veteran Families (SSVF):	<input checked="" type="checkbox"/>
VA Grant and Per Diem (GPD):	<input type="checkbox"/>
Runaway and Homeless Youth (RHY):	<input type="checkbox"/>
Projects for Assistance in Transition from Homelessness (PATH):	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**2D-6a. If any of the Federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the Federal partner program and the anticipated start date.
(limit 750 characters)**

2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The data collected during the PIT count is vital for both CoC's and HUD. HUD needs accurate data to understand the context and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. Accurate, high quality data is vital to inform Congress' funding decisions.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2016 sheltered PIT count? Yes

2E-2. Indicate the date of the most recent sheltered PIT count: 01/27/2016
(mm/dd/yyyy)

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2016, was an exception granted by HUD? Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX: 04/21/2016
(mm/dd/yyyy)

2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2016 PIT count:

Complete Census Count:	<input checked="" type="checkbox"/>
Random sample and extrapolation:	<input type="checkbox"/>
Non-random sample and extrapolation:	<input type="checkbox"/>
Surveyed Victim Service Providers	<input type="checkbox"/>

2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	<input checked="" type="checkbox"/>
HMIS plus extrapolation:	<input type="checkbox"/>
Interview of sheltered persons:	<input checked="" type="checkbox"/>
Sample of PIT interviews plus extrapolation:	<input type="checkbox"/>
	<input type="checkbox"/>

2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology. (limit 1000 characters)

The CoC is confident in the HMIS data quality of emergency shelter and transitional housing providers. To protect information of domestic violence victims a survey was utilized. The CoC uses a standardized form that

incorporates the required HMIS data elements. The CoC distributes the form to domestic violence shelter providers and request that the form be completed with non-identifying information. This information is then compiled with data collected through HMIS.

The HMIS System Administrator reminds the shelter, transitional housing programs and PSH providers within the HMIS implementation of the date of the Point in Time. The providers run data quality checks on their current participants. The system administrator can then run an existing report which tracks point in time data. If any anomalies appear on the report, such as missing exit dates or UDE's, the local HMIS System Administrator communicates directly with the project managers and end users to make the corrections.

2F-4. Describe any change in methodology from your sheltered PIT count in 2015 to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the PIT count). (limit 1000 characters)

No Change

2F-5. Did your CoC change its provider coverage in the 2016 sheltered count? No

2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2016 sheltered count. (limit 750 characters)

2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	<input checked="" type="checkbox"/>
Follow-up:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Non-HMIS de-duplication techniques:	<input type="checkbox"/>
	<input type="checkbox"/>

2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2015 to 2016 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g. change in sampling or extrapolation methods). (limit 1000 characters)

N/A

2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD requires CoCs to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, HUD also strongly encourages CoCs to conduct the unsheltered PIT count annually at the same time that they conduct annual sheltered PIT counts. HUD required CoCs to conduct the last biennial PIT count during the last 10 days in January 2015.

2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count? Yes

2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy): 01/27/2016

2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2016, or most recent count, was an exception granted by HUD? Not Applicable

2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy): 04/21/2016

2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2I-1. Indicate the methods used to count unsheltered homeless persons during the 2016 or most recent PIT count:

Night of the count - complete census:	<input checked="checked" type="checkbox"/>
Night of the count - known locations:	<input type="checkbox"/>
Night of the count - random sample:	<input type="checkbox"/>
Service-based count:	<input checked="checked" type="checkbox"/>
HMIS:	<input type="checkbox"/>
	<input type="checkbox"/>

2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected this unsheltered PIT count methodology. (limit 1000 characters)

The CoC chose the service based count along with a complete census count because these two methods provide the most accurate picture of the unsheltered count in the county. The continued inclusion of law enforcement as a partner in the PIT process has allowed the CoC to identify unsheltered individuals and families more comprehensively. The CoC identifies agencies that potentially serve homeless persons who have not already sought shelter services. Case managers are trained to complete the standardized form for persons not living in shelter. The information is entered into HMIS where it is compared to already existing records and de-duplicated

2I-3. Describe any change in methodology from your unsheltered PIT count in 2015 (or 2014 if an unsheltered count was not conducted in 2015)

**to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the count).
(limit 1000 characters)**

N/A

2I-4. Has the CoC taken extra measures to identify unaccompanied homeless youth in the PIT count? Yes

**2I-4a. If the response in 2I-4 was "no" describe any extra measures that are being taken to identify youth and what the CoC is doing for homeless youth.
(limit 1000 characters)**

2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2016 unsheltered PIT count:

Training:	<input checked="checked" type="checkbox"/>
"Blitz" count:	<input checked="checked" type="checkbox"/>
Unique identifier:	<input checked="checked" type="checkbox"/>
Survey questions:	<input checked="checked" type="checkbox"/>
Enumerator observation:	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes in actual methodology (e.g. change in sampling or extrapolation method). (limit 1000 characters)

N/A

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2015 and 2016 PIT counts as recorded in the Homelessness Data Exchange (HDX).

	2015 PIT (for unsheltered count, most recent year conducted)	2016 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	285	261	-24
Emergency Shelter Total	137	117	-20
Safe Haven Total	0	0	0
Transitional Housing Total	142	140	-2
Total Sheltered Count	279	257	-22
Total Unsheltered Count	6	4	-2

3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, enter the number of homeless persons who were served in a sheltered environment between October 1, 2014 and September 30, 2015 for each category provided.

	Between October 1, 2014 and September 30, 2015
Universe: Unduplicated Total sheltered homeless persons	1,260
Emergency Shelter Total	997
Safe Haven Total	0
Transitional Housing Total	263

3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors of becoming homeless.

(limit 1000 characters)

The CoC recognizes risk factors such as low income, eviction history and un/under-employment via member agencies providing basic services such as food and clothing. Households at risk are referred to employment services and other financial empowerment programs as well as the coordinated entry agency. The update of the strategic plan included an assessment of local needs and action steps were created to meet those needs. Ottawa Housing Next is CoC-led countywide effort working to reduce the number of first time homeless by addressing the lack of affordable housing. Key to the success of the initiative is increasing collaboration and civic engagement at all levels of the community in order to understand the gaps in housing services. The coordinated entry process screens for eligibility for prevention services and funds are available through the ESG allocation for homelessness prevention.

3A-3. Performance Measure: Length of Time Homeless.

Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.

(limit 1000 characters)

The CoC tracks length of stay through HMIS on a quarterly basis for ESG recipients and semi-annually CoC-wide. The CoC's development of a coordinated entry and the use of the SPDAT has helped the CoC to make appropriate housing referrals, potentially diverting people from emergency shelter. The CoC's commitment to increasing resources for rapid re-housing has resulted in reducing the length of time people remain homeless. All CoC funded providers have adopted Housing First and the PSH providers have adopted an order of priority for beds dedicated to chronically homeless persons as well as those not dedicated. The Dept. of Health and Human Services requires shelters to refer all clients to the coordinated entry provider within 48 hours. Through these strategies the CoC has maintained the length of time to permanent housing at 35 days through 2015.

*** 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.**

In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.

3A-4a. Exits to Permanent Housing Destinations:

Fill in the chart to indicate the extent to which projects exit program participants into permanent housing (subsidized or non-subsidized) or the retention of program participants in CoC Program-funded permanent supportive housing.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in SSO, TH and PH-RRH who exited	206
Of the persons in the Universe above, how many of those exited to permanent destinations?	152
% Successful Exits	73.79%

3A-4b. Exit To or Retention Of Permanent Housing:

In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2014 and September 31, 2015.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in all PH projects except PH-RRH	61
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?	58
% Successful Retentions/Exits	95.08%

3A-5. Performance Measure: Returns to Homelessness: Describe the CoCs efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness. (limit 1000 characters)

In FY2015, 133 people returned to homelessness which represents a 20% recidivism rate CoC-wide. The prior year was 18%. Most of those individuals came from emergency shelter and returned within a six month period. According to the System Performance Measures no one who has exited a CoC-funded program has returned to homelessness. The CoC has established a coordinated entry allowing persons at risk of recidivism to be quickly identified. Follow-ups are conducted at 3 to 12 month intervals. The CoC has implemented the use of the Service Prioritization Decision Assistance Tool (SPDAT) to determine the vulnerability of persons in housing crisis. The SPDAT helps make referrals based on the needs of the household promoting long term housing stability. CoC funded projects reduce recidivism by providing case management that includes housing search and placement activities, safety planning, and life skills. Referrals to vocational services and other resources are provided.

3A-6. Performance Measure: Job and Income Growth. Performance Measure: Job and Income Growth. Describe the CoC's specific strategies to assist CoC Program-funded projects to increase program participants' cash income from employment and non-employment non-cash sources. (limit 1000 characters)

In 2016 YTD, CoC program funded projects recorded a 23% increase in total income for stayers. During 2014-2015, stayers did not increase income but 50% of those who exited a CoC-funded program increased their non-employment cash income. SOAR is available for CoC-funded project participants to increase income from sources other than employment. The CoC ensures case managers are informed of training opportunities which are offered in Michigan exclusively online. The CoC works closely with Michigan Works! the state employment agency. All CoC program funded projects refer clients to Michigan Works! who assists in resume building and employment search. The Center for Women in Transition connects survivors to vocational services and assists with job applications, resumes, applying for benefits, transportation and job training programming offered by Michigan Works!.

3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.

(limit 1000 characters)

The CoC has a strong relationship with Michigan Works!, Michigan Rehabilitation Services and Telamon (addressing the needs of migrant and other seasonally employed farm workers). 100% of CoC funded organizations refer project participants to the organizations. Consumers are encouraged to create a strength-based plan to increase income. The CMH Clubhouse program works with local companies to set up Transitional Employment and Supported Employment sites where participants can gain the skills necessary to obtain independent employment. All CoC member agencies receive job notifications from local employers which are posted in common areas and given to clients. Advocates help clients access child care and transportation services. Clients receive help with education/training enrollment and program fees, securing documentation in order to remove barriers to employment.

3A-7. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?

(limit 1000 characters)

N/A

3A-7a. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. disasters)?

No

**3A-7b. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. deserts, wilderness, etc.)?
(limit 1000 characters)**

N/A

**3A-8. Enter the date the CoC submitted the system performance measure data into HDX. The System Performance Report generated by HDX must be attached.
(mm/dd/yyyy)** 07/21/2016

**3A-8a. If the CoC was unable to submit their System Performance Measures data to HUD via the HDX by the deadline, explain why and describe what specific steps they are taking to ensure they meet the next HDX submission deadline for System Performance Measures data.
(limit 1500 characters)**

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

To end chronic homelessness by 2017, HUD encourages three areas of focus through the implementation of Notice CPD 14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

1. Targeting persons with the highest needs and longest histories of homelessness for existing and new permanent supportive housing;
2. Prioritizing chronically homeless individuals, youth and families who have the longest histories of homelessness; and
3. The highest needs for new and turnover units.

3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons	16	6	-10
Sheltered Count of chronically homeless persons	15	3	-12
Unsheltered Count of chronically homeless persons	1	3	2

**3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2016 compared to 2015.
(limit 1000 characters)**

There was a small increase in the number of unsheltered homeless persons counted in 2016 and the CoC feels that no conclusions can be drawn from a statistically insignificant increase. Overall the number of chronically homeless persons has decreased significantly over the last year.

3B-1.2. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count, as compared to those identified on the 2015 Housing Inventory Count.

	2015	2016	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	6	15	9

**3B-1.2a. Explain the reason(s) for any increase, or no change in the total number of PSH beds (CoC program funded or non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count compared to those identified on the 2015 Housing Inventory Count.
(limit 1000 characters)**

The CoC has prioritized increasing the number of available beds for persons experiencing chronic homelessness in order to meet the unmet need identified in the community.

3B-1.3. Did the CoC adopt the Orders of Priority into their standards for all CoC Program funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status?

Yes

3B-1.3a. If "Yes" was selected for question 3B-1.3, attach a copy of the CoC's written standards or other evidence that clearly shows the incorporation of the Orders of Priority in Notice CPD 14-012 and indicate the page(s) for all documents where the Orders of Priority are found.

Attached

3B-1.4. Is the CoC on track to meet the goal of ending chronic homelessness by 2017?

Yes

This question will not be scored.

3B-1.4a. If the response to question 3B-1.4 was “Yes” what are the strategies that have been implemented by the CoC to maximize current resources to meet this goal? If “No” was selected, what resources or technical assistance will be implemented by the CoC to reach to goal of ending chronically homelessness by 2017? (limit 1000 characters)

The HUD funded PSH programs have adopted the Lakeshore Housing Alliance’s policy “Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing” to ensure chronically homeless individuals and families are prioritized for program openings. In order for this to effectively decrease the number of chronically homeless persons in the county, the CoC tracks, through HMIS reports, the number of persons who fit the criteria for chronically homeless and ensures that appropriate referrals are made to existing PSH programs. Since the April 2016 HIC submission a CoC-funded PSH project has dedicated an additional 34 beds to chronically homeless persons.

3B. Continuum of Care (CoC) Strategic Planning Objectives

3B. Continuum of Care (CoC) Strategic Planning Objectives

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD will evaluate CoC's based on the extent to which they are making progress to achieve the goal of ending homelessness among households with children by 2020.

3B-2.1. What factors will the CoC use to prioritize households with children during the FY2016 Operating year? (Check all that apply).

Vulnerability to victimization:	<input checked="checked" type="checkbox"/>
Number of previous homeless episodes:	<input checked="checked" type="checkbox"/>
Unsheltered homelessness:	<input checked="checked" type="checkbox"/>
Criminal History:	<input checked="checked" type="checkbox"/>
Bad credit or rental history (including not having been a leaseholder):	<input checked="checked" type="checkbox"/>
Head of household has mental/physical disabilities:	<input checked="checked" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.2. Describe the CoC's strategies including concrete steps to rapidly rehouse every household with children within 30 days of those families becoming homeless.
(limit 1000 characters)**

The Department of Health and Human Services (DHHS) is a member of the CoC primary decision-making body. DHHS pays for shelter night stays and requires that people entering shelter be referred to the coordinated entry agency within 48 hours. The coordinated entry agency uses the SPDAT index to identify the appropriate referrals for families experiencing homelessness. By making referrals based on need, the likelihood for successful rapid rehousing and long term housing stability increases. The CoC has increased the funding available through ESG and the CoC program for rapid re-housing. The CoC will be reallocating TH funding to RRH this year. All CoC programs operate with a Housing First approach. The victim service provider uses intensive case management to connect survivors of domestic violence with housing needs to local housing providers. CoC member agencies strengthen relationships with landlords and actively seek new landlords to participate in existing housing programs.

3B-2.3. Compare the number of RRH units available to serve families from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve families in the HIC:	0	10	10

3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing? (check all strategies that apply)

CoC policies and procedures prohibit involuntary family separation:	<input type="checkbox"/>
There is a method for clients to alert CoC when involuntarily separated:	<input type="checkbox"/>
CoC holds trainings on preventing involuntary family separation, at least once a year:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

PIT Count of Homelessness Among Households With Children

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	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered homeless households with children:	43	46	3
Sheltered Count of homeless households with children:	43	46	3
Unsheltered Count of homeless households with children:	0	0	0

3B-2.5a. Explain the reason(s) for any increase, or no change in the total number of homeless households with children in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)

Between 2014 and 2015, the Ottawa CoC reported a decrease of 30 households with children experiencing homelessness. This year, the CoC reports a small increase of households (3) with children experiencing homelessness and attributes this to the lack of affordable housing in Ottawa County. A low vacancy rate, increased rents and a strong job market is hindering the ability of all households experiencing homelessness to secure affordable housing.

3B-2.6. From the list below select the strategies to the CoC uses to address the unique needs of unaccompanied homeless youth including youth under age 18, and youth ages 18-24, including the following.

Human trafficking and other forms of exploitation?	Yes
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	Yes
Unaccompanied minors/youth below the age of 18?	Yes

3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	<input type="checkbox"/>
Increase housing and service options for youth fleeing or attempting to flee trafficking:	<input type="checkbox"/>
Specific sampling methodology for enumerating and characterizing local youth trafficking:	<input checked="" type="checkbox"/>
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	<input type="checkbox"/>

Community awareness training concerning youth trafficking:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

3B-2.7. What factors will the CoC use to prioritize unaccompanied youth including youth under age 18, and youth ages 18-24 for housing and services during the FY 2016 operating year? (Check all that apply)

Vulnerability to victimization:	<input type="checkbox"/>
Length of time homeless:	<input type="checkbox"/>
Unsheltered homelessness:	<input type="checkbox"/>
Lack of access to family and community support networks:	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input checked="" type="checkbox"/>

3B-2.8. Using HMIS, compare all unaccompanied youth including youth under age 18, and youth ages 18-24 served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 (October 1, 2013-September 30, 2014) and FY 2015 (October 1, 2014 - September 30, 2015).

	FY 2014 (October 1, 2013 - September 30, 2014)	FY 2015 (October 1, 2014 - September 30, 2015)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:		1	1

**3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2015 is lower than FY 2014 explain why.
(limit 1000 characters)**

3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2016 and CY 2017.

	Calendar Year 2016	Calendar Year 2017	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	\$0.00	\$0.00	\$0.00
CoC Program funding for youth homelessness dedicated projects:	\$0.00	\$0.00	\$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):			\$0.00

3B-2.10. To what extent have youth services and educational representatives, and CoC representatives participated in each other's meetings between July 1, 2015 and June 30, 2016?

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	3
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	6
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	2

3B-2.10a. Based on the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local educational authorities and school districts. (limit 1000 characters)

The McKinney-Vento grant coordinator began attending CoC meetings in November 2015 and is the contact person between the state coordinator and the districts as well as local agencies. The grant coordinator meets with the state coordinator frequently throughout the year and relates that information to the local liaisons as needed. The grant coordinator holds quarterly meetings at the OAISD for the district liaisons, invites at least one local agency to attend/present and also communicates with the early childhood administrators at the OAISD. With the new ESSA law, there are a lot of changes that will need to be made concerning early education so numerous meetings have taken place. The grant coordinator speaks with local liaisons on a daily basis. She developed the website: <http://www.livebinders.com/play/play?id=1490432> to disseminate information to liaisons, community partners and parents.

3B-2.11. How does the CoC make sure that homeless individuals and families who become homeless are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow. (limit 2000 characters)

All ESG and CoC-funded projects prioritize meeting the needs of the entire family which includes connecting children to available educational resources. Children are required to attend school if they are participating in housing programs and the Ottawa Area Intermediate School District is a key partner in meeting the needs of school age children. Strategies include using the Person Centered Planning Process to ensure they are being connected to the education system. As part of the initial assessment for all housing programs, case managers review educational history and assess current needs based on family demographics. Case managers collaborate with the appropriate local liaison to ensure children are enrolled in school, accessing eligible services, and informed of their educational rights. Case managers ensure households with children are introduced to their Homeless Liaisons in order to receive help with transportation to/from school and assist with connecting students to additional resources. The SPDAT also gathers information about child education history which identifies needs. CoC member agencies participate in the Multi-Agency Task Force (MAT) designed to assist families in Grand Haven Area Public Schools with resources. The meeting is run by the director of Special Education and the Homeless Liaison for Grand Haven Public Schools. The team includes representatives of law enforcement, Juvenile Court, DHHS, Bethany Christian Services, TCM Counseling, The Salvation Army, Big Brothers/Big Sisters, CWIT, Truancy officers, CMH, and others. During this meeting, principals / teachers / social workers bring cases before the MAT team and discuss concerns and struggles the children and/or the family may be having. The team then brainstorms and makes referrals for the teacher to take back to the parents.

**3B-2.12. Does the CoC or any HUD-funded projects within the CoC have any written agreements with a program that services infants, toddlers, and youth children, such as Head Start; Child Care and Development Fund; Healthy Start; Maternal, Infant, Early Childhood Home Visiting programs; Public Pre-K; and others?
(limit 1000 characters)**

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Ending Veterans Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

Opening Doors outlines the goal of ending Veteran homelessness by the end of 2016. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	4	1	-3
Sheltered count of homeless veterans:	3	1	-2
Unsheltered count of homeless veterans:	1	0	-1

3B-3.1a. Explain the reason(s) for any increase, or no change in the total number of homeless veterans in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)

N/A

3B-3.2. Describe how the CoC identifies, assesses, and refers homeless veterans who are eligible for Veterean's Affairs services and housing to appropriate reources such as HUD-VASH and SSVF. (limit 1000 characters)

All CoC –funded member agencies as well as other housing service providers and programs gather the HUD universal data elements which identifies veterans at intake. Trained Call-211 intake workers request military service status and

make referrals based on housing needs to veteran specific resources. The SSVF provider is an active member of the CoC and other housing service providers refer veterans to those services. The VA Trust Fund has representatives in the county and the VA services officers have office hours. Representatives are available to CoC member agencies interested in learning more about available services. The SPDAT is used at intake to identify appropriate resources and services. The CoC also manages a by-name list of veterans experiencing homelessness and reports on successful housing placements on a monthly basis. A veteran specific release of information allows for direct referrals to the SSVF provider and the Dept, of Veterans Affairs.

3B-3.3. Compare the total number of homeless Veterans in the CoC and the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2016 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2016	% Difference
Total PIT Count of sheltered and unsheltered homeless veterans:	9	1	-88.89%
Unsheltered Count of homeless veterans:	0	0	0.00%

3B-3.4. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2016. Yes

This question will not be scored.

3B-3.4a. If "Yes", what are the strategies being used to maximize your current resources to meet this goal? If "No" what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2016? (limit 1000 characters)

The CoC manages a by-name list of veterans experiencing homelessness and reports on successful housing placements on a monthly basis. The by-name list allows the CoC to follow-up on particular individuals and families to ensure they are referred to appropriate resources. The CoC has also prioritized homeless veterans for ESG funding. The CoC has enlisted the assistance of all CoC members to refer veterans experiencing homelessness to available resources. A veteran specific release of information allows veterans to be immediately connected to veteran service providers.

4A. Accessing Mainstream Benefits

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients? Yes

4A-2. Based on the CoC's FY 2016 new and renewal project applications, what percentage of projects have demonstrated they are assisting project participants to obtain mainstream benefits? This includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?

FY 2016 Assistance with Mainstream Benefits

Total number of project applications in the FY 2016 competition (new and renewal):	8
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 2a, 2b and 2c on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	8
Percentage of renewal and new project applications in the FY 2016 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	100%

4A-3. List the organizations (public, private, non-profit and other) that you collaborate with to facilitate health insurance enrollment, (e.g., Medicaid, Medicare, Affordable Care Act options) for program participants. For each organization you partner with, detail the specific outcomes resulting from the partnership in the establishment of benefits. (limit 1000 characters)

Michigan is a Medicaid expansion state through the Healthy Michigan Program. As of August 29, 2016, 7,816 individuals were enrolled and an additional 28,255 individuals are also Medicaid eligible. The organizations with whom the CoC collaborates with to increase Medicaid enrollment include the Department of Health and Human Services, Community Mental Health of Ottawa County, Intercare Community Health Network, Pathways to Potential sites at Holland East, Holland Heights, Jefferson Elementary, Pine Creek & Woodside Elementary schools, Employee Resource Networks at local businesses, and

local navigation partners such as the City of Grand Haven and Community Action House. The community partnerships continue to grow and in collaboration with the Department of Health and Human Services has had a positive impact in the number of individuals that are enrolled in eligible Medicaid programs.

4A-4. What are the primary ways the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available to them?

Educational materials:	<input checked="checked" type="checkbox"/>
In-Person Trainings:	<input checked="checked" type="checkbox"/>
Transportation to medical appointments:	<input checked="checked" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
Not Applicable or None:	<input type="checkbox"/>

4B. Additional Policies

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4B-1. Based on the CoCs FY 2016 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH), and SSO (non-Coordinated Entry) projects in the CoC are low barrier?

FY 2016 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2016 competition (new and renewal):	8
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2016 competition:	8
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2016 competition that will be designated as "low barrier":	100%

4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2016 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

FY 2016 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2016 competition (new and renewal):	8
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2016 competition:	8
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2016 competition that will be designated as Housing First:	100%

4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	<input type="checkbox"/>
--------------------------------	--------------------------

Use of phone or internet-based services like 211:	<input checked="checked" type="checkbox"/>
Marketing in languages commonly spoken in the community:	<input checked="checked" type="checkbox"/>
Making physical and virtual locations accessible to those with disabilities:	<input checked="checked" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input type="checkbox"/>

4B-4. Compare the number of RRH units available to serve populations from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve all populations in the HIC:	0	10	10

4B-5. Are any new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135? (limit 1000 characters)

N/A

4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes? No

4B-7a. If "Yes", to question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons

defined as homeless in accordance with 24 CFR 578.89. Description must include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)

N/A

4B-8. Has the project been affected by a major disaster, as declared by the President Obama under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Public Law 93-288) in the 12 months prior to the opening of the FY 2016 CoC Program Competition?

No

4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)

N/A

4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD since the submission of the FY 2015 application? This response does not affect the scoring of this application.

No

4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.

This response does not affect the scoring of this application.

CoC Governance:	<input type="checkbox"/>
CoC Systems Performance Measurement:	<input type="checkbox"/>
Coordinated Entry:	<input type="checkbox"/>
Data reporting and data analysis:	<input type="checkbox"/>
HMIS:	<input type="checkbox"/>

Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	<input type="checkbox"/>
Maximizing the use of mainstream resources:	<input type="checkbox"/>
Retooling transitional housing:	<input type="checkbox"/>
Rapid re-housing:	<input type="checkbox"/>
Under-performing program recipient, subrecipient or project:	<input type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input checked="" type="checkbox"/>

4B-9b. Indicate the type(s) of Technical Assistance that was provided, using the categories listed in 4B-9a, provide the month and year the CoC Program recipient or sub-recipient received the assistance and the value of the Technical Assistance to the CoC/recipient/sub recipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance

4C. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
01. 2016 CoC Consolidated Application: Evidence of the CoC's communication to rejected participants	Yes	MI-519.RejectedPr...	09/09/2016
02. 2016 CoC Consolidated Application: Public Posting Evidence	Yes		
03. CoC Rating and Review Procedure (e.g. RFP)	Yes	MI-519.Rating_Rev...	09/09/2016
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	MI-519.RR_Public_...	09/09/2016
05. CoCs Process for Reallocating	Yes		
06. CoC's Governance Charter	Yes	MI-519.Governance...	09/09/2016
07. HMIS Policy and Procedures Manual	Yes	MI-519.HMISP&P	09/09/2016
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	MI-519.HomelessPr...	09/09/2016
10. CoC-HMIS MOU (if referenced in the CoC's Governance Charter)	No		
11. CoC Written Standards for Order of Priority	No	MI-519.CHPriority...	09/09/2016
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
13. HDX-system Performance Measures	Yes	MI-519.SPM	09/09/2016
14. Other	No		
15. Other	No		

Attachment Details

Document Description: MI-519.RejectedProject

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519.Rating_Review_Procedure

Attachment Details

Document Description: MI-519.RR_Public_Posting

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519.GovernanceCharter

Attachment Details

Document Description: MI-519.HMISP&P

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519.HomelessPreferencce

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519.CHPriorityOrder

Attachment Details

Document Description:

Attachment Details

Document Description: MI-519.SPM

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page		Last Updated
1A. Identification		08/29/2016
1B. CoC Engagement		09/09/2016
1C. Coordination		09/09/2016
FY2016 CoC Application		Page 60
		09/09/2016

1D. CoC Discharge Planning	09/09/2016
1E. Coordinated Assessment	09/09/2016
1F. Project Review	09/09/2016
1G. Addressing Project Capacity	09/09/2016
2A. HMIS Implementation	08/24/2016
2B. HMIS Funding Sources	08/24/2016
2C. HMIS Beds	09/09/2016
2D. HMIS Data Quality	08/26/2016
2E. Sheltered PIT	09/02/2016
2F. Sheltered Data - Methods	09/02/2016
2G. Sheltered Data - Quality	08/24/2016
2H. Unsheltered PIT	09/02/2016
2I. Unsheltered Data - Methods	09/09/2016
2J. Unsheltered Data - Quality	08/26/2016
3A. System Performance	09/09/2016
3B. Objective 1	09/09/2016
3B. Objective 2	Please Complete
3B. Objective 3	09/09/2016
4A. Benefits	09/05/2016
4B. Additional Policies	09/09/2016
4C. Attachments	Please Complete
Submission Summary	No Input Required

July 28, 2016

Lyn Raymond
Greater Ottawa County United Way
115 Clover Street
Holland, MI 49423

Dear Lyn:

On behalf of the Lakeshore Housing Alliance, I am pleased to inform you that the following projects have been reviewed by the Allocation Accountability Committee. If the application has been approved and/or approved and reduced the project will be ranked on the Priority Listing.

New Project
Homeless Management Information System

1. Rejected



Amanda Telgenhof
Impact Coordinator
Lakeshore Housing Alliance

Greetings!

On Friday, July 2, the 2016 HUD Continuum of Care Notice of Funding Availability (NOFA) was released (see attached). The Lakeshore Housing Alliance, as the Continuum of Care of Ottawa County, is responsible for ensuring the transparency and fairness in the allocation of the HUD funds.

The Lakeshore Housing Alliance will be:

- **renewing grants totaling \$ 582,162.**
- **reallocating \$ 405,635** for Rapid Re-Housing and/or an HMIS project.
- accepting applications for NEW Permanent Housing Projects and/or Rapid Re-Housing Projects serving Chronically Homeless individuals, Homeless Youth, Homeless Veterans or Victims of Domestic Violence. These projects should follow eligibility guidelines detailed in the 2016 NOFA. **The total amount available for these projects is \$ 49,390.**

Any LHA member agency is eligible to apply for the new funds. All agencies applying must submit a local application due no later than 5:00 PM, July 22, 2016.

Each local application will be scored on the criteria indicated on the attached scoring sheet

Local Applications should be submitted to Amanda Telgenhof
(atelgenhof@ottawaunitedway.org) no later than 5:00 PM, July 22, 2016.
See attached Timeline for other pertinent dates.



2016 COC PROGRAM COMPETITION NEW PROJECT APPLICATION

- All new projects must demonstrate minimum project eligibility, capacity, timeliness, and performance standards to be considered for funding.
- HMIS Participation is mandatory.
 - For victim service providers, an HMIS comparable database must be used for all persons served for each grant and should be able to generate an Annual Performance Report.

Check One:

- ☐ Permanent Supportive Housing
☐ Rapid Re-Housing

Agency Profile	
Legal Name of Agency	Click here to enter text.
Project Name	Click here to enter text.
Contact Person	Click here to enter text.
Title	Click here to enter text.
Address	Click here to enter text.
E-Mail	Click here to enter text.
Phone	Click here to enter text.

Authorized Representative:

I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.

Name: Click here to enter text.	Title: Click here to enter text.
Date of Board Authorization:	Click here to enter a date.
Date of Anticipated Board Authorization:	Click here to enter a date.

Project Description

1. Past experience with project type
☐ > 3 years ☐ 1-3 years ☐ None
2. Provide a description that addresses the entire scope of the proposed project.
[Click here to enter text.](#)
3. Does your project participate in a CoC Coordinated entry process?
☐ Yes ☐ No
If no, please explain.
[Click here to enter text.](#)
4. Does your project have a specific population focus? ☐ Yes ☐ No
If yes, please identify. (Select all that apply)

Chronic Homeless	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>

Housing First

Housing First is an approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements.

5. Will the project quickly move participants into permanent housing (within 30 days of project acceptance)? ☐ Yes ☐ No
If no, please explain.
[Click here to enter text.](#)
6. Will the project ensure that participants are not screened out based on the following items? Select all that apply. *By checking the first four boxes this project will be considered **low barrier**.*

Having little or no income	<input type="checkbox"/>
Active history of substance abuse	<input type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions.	<input type="checkbox"/>
History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement.	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

7. Will the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in Ottawa County	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

8. Will the project follow Housing First? ☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

Supportive Service for Participants

9. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families? ☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

10. Will the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate?

☐ Yes ☐ No ☐ N/A

If no, please explain.

[Click here to enter text.](#)

11. For all supportive services available to participants, indicate who will provide them, how they will be accessed and how often they will be provided.

Frequency: Select the most common interval of time for which the service is accessible to program participants. If two frequencies are equally common, choose the interval with the highest frequency.

- Daily
- Weekly
- Monthly
- Annually
- As needed

Supportive Services	Provider	Frequency
Assessment of Service Needs	Click here to enter text.	Choose an item.
Assistance with Moving Costs	Click here to enter text.	Choose an item.
Case Management	Click here to enter text.	Choose an item.
Child Care	Click here to enter text.	Choose an item.
Education Services	Click here to enter text.	Choose an item.

Employment Assistance or Job Training	Click here to enter text.	Choose an item.
Food	Click here to enter text.	Choose an item.
Housing Search/Counseling Services	Click here to enter text.	Choose an item.
Legal Services	Click here to enter text.	Choose an item.
Life Skills Training	Click here to enter text.	Choose an item.
Mental Health Services	Click here to enter text.	Choose an item.
Outpatient Health Services	Click here to enter text.	Choose an item.
Outreach Services	Click here to enter text.	Choose an item.
Substance Abuse Treatment Services	Click here to enter text.	Choose an item.
Transportation	Click here to enter text.	Choose an item.
Utility Deposits	Click here to enter text.	Choose an item.

12. Please describe how the support services proposed will be able to fit the desires and needs of the target population.

Click here to enter text.

13. Please identify whether the project includes the following activities:

- a. Transportation assistance to clients to attend mainstream benefit appointments, employment training or jobs? ☐ Yes ☐ No
- b. Use of a single application form for four or more mainstream programs.
☐ Yes ☐ No
- c. At least annual follow-ups with participants to ensure mainstream benefits are received and renewed? ☐ Yes ☐ No
- d. Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient or partner agency? ☐ Yes ☐ No
- e. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? ☐ Yes ☐ No

Housing Type

14. Total Units:

Total Beds: Click here to enter text.

Total Dedicated Chronic Beds: Click here to enter text.

Project Participants

15. Please complete the tables below with the household characteristics. In each non-shaded field list the number of households or persons served at maximum capacity. The numbers should reflect a single point in time at maximum capacity and NOT the number served over the course of a year or grant term.

Households	HH with at least 1 adult and 1 child	Adult households w/o children	Households with only children	Total
Total Number of Households	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Characteristics	Persons in HH w/ at least 1 adult and 1 child	Adult persons in HH w/o children	Persons in HH's with only children	Total
Adults over age 24	Click here to enter text.	Click here to enter text.		Click here to enter text.
Adults ages 18-24	Click here to enter text.	Click here to enter text.		Click here to enter text.
Accompanied children under 18	Click here to enter text.		Click here to enter text.	Click here to enter text.
Unaccompanied children under age 18			Click here to enter text.	Click here to enter text.
Total Persons	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Standard Performance Measure

16. Specify the universe and target for the housing measure and calculate the percentage (*Universe* indicates total number of participants).

Housing Measure	Target #	Universe #	Target %
PSH: Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing destinations during the operating year	Click here to enter text.	Click here to enter text.	Click here to enter text.

17. Please provide three strategies you will use to assist participants in obtaining and remaining in permanent housing of their choice.

Click here to enter text.

Performance Standards

Measure 1 – Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Answer only ONE Income Measure

18. Please provide three strategies you will use to assist participants in obtaining employment and increasing income.

[Click here to enter text.](#)

Metrics	Total income during the reporting period	
Income Measure	Persons age 18 and older who will maintain or increase their total income (from all sources) by the of the end of the operating year or program exit	
ESNAPS Target %	Enter the target percent	Click here to enter text.

OR

Metrics	Earned income during the reporting period	
Income Measure	Persons age 18 through 61 who will maintain or increase their earned income as of the end of the operating year or program exit.	
ESNAPS Target %	Enter the target percent	Click here to enter text.

Measure 2.A – Successful Placement in Permanent Housing (Transitional Housing and Rapid – ReHousing)

19. Please provide three strategies you will use to assist participants in exiting to permanent housing

[Click here to enter text.](#)

Metrics	Exit to or retention of permanent housing	
Income Measure	Persons who will remain in permanent housing as of the end of the operating year or exit to permanent housing (subsidized or unsubsidized) during the operating year.	
ESNAPS Target %	Enter the target percent	Click here to enter text.

Measure 2.B – Successful Retention of Permanent Housing (Permanent Supportive Housing)

20. Please provide three strategies you will use to assist participants in retaining or exiting to permanent housing

[Click here to enter text.](#)

Metrics	Exit to or retention of permanent housing	
Income Measure	Persons who will remain in permanent housing as of the end of the operating year or exit to permanent housing (subsidized or unsubsidized) during the operating year.	
ESNAPS Target %	Enter the target percent	Click here to enter text.

Metrics	Length of stay in permanent housing	
Income Measure	The percent of participants who will remain housed in permanent housing for at least 6 months..	
ESNAPS Target %	Enter the target percent	Click here to enter text.

Project Budget

21. Total Units requested [Click here to enter text.](#)

22. Rental Assistance

Activity	Requested Funds	Other Funding	Total Project Costs	% of Total Budget
Acquisition	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
New Construction	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Rehabilitation	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Leasing	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Rental Assistance	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Supportive Services	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Operating Costs	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
HMIS	Click here to enter	Click here to enter	Click here to	Click here to

	text.	text.	enter text.	enter text.
Project Administration (limited to 7%)	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Total Project Cost	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

23. Supportive Services Budget

Eligible Costs	Quantity and Description	Annual Assistance Requested
Assessment of service needs	Click here to enter text.	Click here to enter text.
Assistance with moving costs	Click here to enter text.	Click here to enter text.
Case management	Click here to enter text.	Click here to enter text.
Child Care	Click here to enter text.	Click here to enter text.
Employment Assistance	Click here to enter text.	Click here to enter text.
Food	Click here to enter text.	Click here to enter text.
Housing Counseling	Click here to enter text.	Click here to enter text.
Legal Services	Click here to enter text.	Click here to enter text.
Life Skills	Click here to enter text.	Click here to enter text.
Mental Health Services	Click here to enter text.	Click here to enter text.
Outpatient Health Services	Click here to enter text.	Click here to enter text.
Outreach Services	Click here to enter text.	Choose an item.
Substance Abuse Treatment Services	Click here to enter text.	Choose an item.
Transportation	Click here to enter text.	Choose an item.
Utility Deposits	Click here to enter text.	Choose an item.

Sources of Leverage

24. Leverage Detail

Type	Contributor	Date of Commitment	Value of Commitment
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.



2016 COC PROGRAM COMPETITION RENEWAL PROJECT APPLICATION

All projects requesting renewal must demonstrate minimum project eligibility, capacity, timeliness, and performance standards to be considered for funding.

Check One:

- ☐ Permanent Supportive Housing
☐ Rapid Re-Housing
☐ Transitional Housing

Agency Profile	
Legal Name of Agency	Click here to enter text.
Project Name	Click here to enter text.
Contact Person	Click here to enter text.
Title	Click here to enter text.
Address	Click here to enter text.
E-Mail	Click here to enter text.
Phone	Click here to enter text.

Authorized Representative:

I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.

Name: Click here to enter text.	Title: Click here to enter text.
Date of Board Authorization:	Click here to enter a date.
Date of Anticipated Board Authorization:	Click here to enter a date.

Recipient Performance

1. Has the applicant successfully submitted the Annual Progress Report on time for the most recently expired grant term related to this renewal project?

☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

2. Does the recipient have any unresolved HUD monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?

☐ Yes ☐ No

If yes, please explain.

[Click here to enter text.](#)

3. Has the recipient maintained consistent Quarterly Drawdowns for the most recent grant term related to this renewal project? ☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

4. Have any funds been recaptured by HUD for the most recently expired grant term related to this renewal project request? ☐ Yes ☐ No

If yes, please explain.

[Click here to enter text.](#)

Project Description

5. Provide a description that addresses the entire scope of the proposed project.

[Click here to enter text.](#)

6. Does your project participate in a CoC Coordinated entry process?

☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

7. Does your project have a specific population focus? ☐ Yes ☐ No

If yes, please identify. (Select all that apply)

Chronic Homeless	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families with Children	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>

Housing First

Housing First is an approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements.

8. Does the project quickly move participants into permanent housing (within 30 days of program acceptance)?

☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

9. Does the project ensure that participants are not screened out based on the following items? Select all that apply. *By checking the first four boxes this project will be considered **low barrier**.*

Having little or no income	<input type="checkbox"/>
Active history of substance abuse	<input type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions.	<input type="checkbox"/>
History of domestic violence (e.g. lack of a protective order, period of separation from abuser, or law enforcement involvement.	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

10. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>
Any other activity not covered in a lease agreement typically found in Ottawa County	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

11. Does the project follow Housing First? ☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

Supportive Service for Participants

12. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families? ☐ Yes ☐ No

If no, please explain.

[Click here to enter text.](#)

13. Does the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate?

☐ Yes ☐ No ☐ N/A

If no, please explain.

[Click here to enter text.](#)

14. For all supportive services available to participants, indicate who will provide them, how they will be accessed and how often they will be provided.

Provider: select one of the following:

- "Applicant" to indicate that the applicant will provide the service;
- "Sub-recipient" to indicate a provider that is a sub-recipient of CoC funds;
- "Partner" to indicate that an organization that is not the recipient or subrecipient of CoC Program funds but with whom a formal agreement or memorandum of understanding (MOU) has been signed will provide the service; or
- "Non-Partner" to indicate that a specific organization with whom no formal agreement has been established regularly provides the service to program participants.

Frequency: Select the most common interval of time for which the service is accessible to program participants. If two frequencies are equally common, choose the interval with the highest frequency.

- Daily
- Weekly
- Monthly
- Annually
- As needed

Supportive Services	Provider	Frequency
Assessment of Service Needs	Click here to enter text.	Choose an item.
Assistance with Moving Costs	Click here to enter text.	Choose an item.
Case Management	Click here to enter text.	Choose an item.
Child Care	Click here to enter text.	Choose an item.
Education Services	Click here to enter text.	Choose an item.
Employment Assistance or Job Training	Click here to enter text.	Choose an item.
Food	Click here to enter text.	Choose an item.
Housing Search/Counseling Services	Click here to enter text.	Choose an item.

Legal Services	Click here to enter text.	Choose an item.
Life Skills Training	Click here to enter text.	Choose an item.
Mental Health Services	Click here to enter text.	Choose an item.
Outpatient Health Services	Click here to enter text.	Choose an item.
Outreach Services	Click here to enter text.	Choose an item.
Substance Abuse Treatment Services	Click here to enter text.	Choose an item.
Transportation	Click here to enter text.	Choose an item.
Utility Deposits	Click here to enter text.	Choose an item.

15. Please identify whether the project includes the following activities:

- a. Transportation assistance to clients to attend mainstream benefit appointments, employment training or jobs? ☐ Yes ☐ No
- b. Use of a single application form for four or more mainstream programs.
☐ Yes ☐ No
- c. At least annual follow-ups with participants to ensure mainstream benefits are received and renewed? ☐ Yes ☐ No
- d. Do project participants have access to SSI/SSDI technical assistance provided by the applicant, a sub-recipient or partner agency? ☐ Yes ☐ No
- e. Has the staff person providing the technical assistance completed SOAR training in the past 24 months? ☐ Yes ☐ No

Housing Type

16. Total Units: Click here to enter text.

Total Beds: Click here to enter text.

Total Dedicated Chronic Beds: Click here to enter text.

Total Prioritized Chronic Beds: Click here to enter text.

17. How many of the beds not dedicated for chronically homeless will likely become available through turnover in the FY 2016 operating year? Click here to enter text.

18. How many of the beds listed in question 2 will be prioritized for use by the chronically homeless in the FY 2015 operating year? Click here to enter text.

Project Participants

19. Please complete the tables below with the household characteristics. In each non-shaded field list the number of households or persons served at maximum capacity. The numbers should reflect a single point in time at maximum capacity and NOT the number served over the course of a year or grant term.

Households	HH with at least 1 adult and 1 child	Adult households w/o children	Households with only children	Total
Total Number of Households	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Characteristics	Persons in HH w/ at least 1 adult and 1 child	Adult persons in HH w/o children	Persons in HH's with only children	Total
Adults over age 24	Click here to enter text.	Click here to enter text.		Click here to enter text.
Adults ages 18-24	Click here to enter text.	Click here to enter text.		Click here to enter text.
Accompanied children under 18	Click here to enter text.		Click here to enter text.	Click here to enter text.
Unaccompanied children under age 18			Click here to enter text.	Click here to enter text.
Total Persons	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Standard Performance Measure

20. Specify the universe and target for the housing measure and calculate the percentage.

Housing Measure	Target #	Universe #	Target %
PSH: Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing destinations during the operating year	Click here to enter text.	Click here to enter text.	Click here to enter text.

Performance Standards

Measure 1 – Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Answer only ONE Income Measure

Metrics	Earned income during the reporting period (stayers and leavers)	
Income Measure	Persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit	
ESNAPS Target %	Enter the target percent that was submitted on the project's e-snaps application for the most recently completed operating year	Click here to enter text.
Actual %	Enter the actual achieved percent for the project performance	Click here to enter text.

OR

Metrics	Earned income during the reporting period (stayers and leavers)	
Income Measure	Persons age 18 through 61 who maintained or increased their earned income as of the end of the operating year or program exit	
ESNAPS Target %	Enter the target percent that was submitted on the project's e-snaps application for the most recently completed operating year	Click here to enter text.
Actual %	Enter the actual achieved percent for the project performance	Click here to enter text.

Measure 2.A – Successful Placement in Permanent Housing (Transitional Housing and Rapid – ReHousing)

Metrics	Exit to or retention of permanent housing	
Income Measure	Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing (subsidized or unsubsidized) during the operating year.	
ESNAPS Target %	Enter the target percent that was submitted on the project's e-snaps application for the most recently completed operating year	Click here to enter text.
Actual %	Enter the actual achieved percent for the project performance	Click here to enter text.

Measure 2.B – Successful Retention of Permanent Housing (Permanent Supportive Housing)

Metrics	Exit to or retention of permanent housing	
Income Measure	Persons remaining in permanent housing as of the end of the operating year or exiting to permanent housing (subsidized or unsubsidized) during the operating year.	
ESNAPS Target %	Enter the target percent that was submitted on the project's e-snaps application for the most recently completed operating year	Click here to enter text.
Actual %	Enter the actual achieved percent for the project performance	Click here to enter text.

Metrics	Length of stay in permanent housing	
Income Measure	The percent of participants who remained housed in permanent housing for at least 6 months in the most recently completed operating year.	
ESNAPS Target %	Enter the target percent that was submitted on the project's e-snaps application for the most recently completed operating year	Click here to enter text.
Actual %	Enter the actual achieved percent for the project performance	Click here to enter text.

HMIS Participation

Projects will be scored based on the project's participation in HMIS. For victim service providers, an HMIS comparable database must be used for all persons served for each grant and should be able to generate an Annual Performance Report.

21. Did the applicant submit an HMIS 625 ART (APR) report or comparable report for victim service providers for the same time frame as the most recently submitted APR?

☐ Yes ☐ No

22. Are at least 90% of the Universal Data Elements (UDE's) complete?

☐ Yes ☐ No

Project Budget

23. Total Units Requested: [Click here to enter text.](#)

24. Rental Assistance Budget

Activity	Requested Funds	Other Funding	Total Project Costs	% of Total Budget
Acquisition	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
New Construction	Click here to enter	Click here to enter	Click here to	Click here to

	text.	text.	enter text.	enter text.
Rehabilitation	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Leasing	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Rental Assistance	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Supportive Services	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Operating Costs	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
HMIS	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Project Administration (limited to 7%)	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Total Project Cost	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.

25. Supportive Services Budget

Eligible Costs	Quantity and Description	Annual Assistance Requested
Assessment of service needs	Click here to enter text.	Click here to enter text.
Assistance with moving costs	Click here to enter text.	Click here to enter text.
Case management	Click here to enter text.	Click here to enter text.
Child Care	Click here to enter text.	Click here to enter text.
Employment Assistance	Click here to enter text.	Click here to enter text.
Food	Click here to enter text.	Click here to enter text.
Housing Counseling	Click here to enter text.	Click here to enter text.
Legal Services	Click here to enter text.	Click here to enter text.
Life Skills	Click here to enter text.	Click here to enter text.
Mental Health Services	Click here to enter text.	Click here to enter text.
Outpatient Health	Click here to enter text.	Click here to enter

Services		text.
Outreach Services	Click here to enter text.	Click here to enter text.
Substance Abuse Treatment Services	Click here to enter text.	Click here to enter text.
Transportation	Click here to enter text.	Click here to enter text.
Utility Deposits	Click here to enter text.	Click here to enter text.
Operating Costs	Click here to enter text.	Click here to enter text.
Total Annual Assistance Requested		Click here to enter text.

Sources of Leverage

26. Leverage Detail

Type	Contributor	Date of Commitment	Value of Commitment
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter a date.	Click here to enter text.

Required Documentation

- ☐ Annual Progress Report (HMIS 0625 ART report) for the project's most recent completed contract year. If a full year has not yet

been completed for the project, attach an APR with the end date of 9/25/2016). Other structured outcome reports for non-HMIS participating agencies are allowed

- ☐ HUD Monitoring Letter (if applicable)
- ☐ Line of Credit Control System (LOCCS) report showing drawdowns and final balance.
- ☐ ART > Public Folder > Data Quality > UDE Completeness and Null Data Reports0252 > Data Completeness Report Card (EE) – v15

2016 Ottawa County CoC Program Renewal Application Score Card

Agency _____ Program _____

Goals	Performance Standard	Data	Points Available	Points
Recipient Performance	On time submission of the Annual Performance Report.	Question 1	Yes: 5 No: 0	
	Percent of funding expended for the most recent completed operating year	LOCCS Report	95-100%: 5 points 90-94%: 4 points 85-89%: 3 points Less than 84%: 0 pts	
	HUD funding drawdowns were made at least quarterly	LOCCS Report (Question 3)	Yes: 5 No: 0	
	Funds were recaptured by HUD.	LOCCS Report (Question 4)	Yes: 0 No: 5	
Implementation of Housing First	Project implements the Housing First philosophy into project design	Question 8,9,10,11	Yes: 5 Partially : 3 No: 0	
HUD Objective: Increase project participant's income	Was the project's target of income maintained, surpassed or achieved?	Measure 1	Target surpassed: 4 points Target achieved: 3 points	
HUD Objective: Increase Housing Stability	Rapid Rehousing and Transitional Housing Projects Only: Percent of adults who exited to PH during the project's operating year	Measure 2a	Target surpassed: 6 points Target achieved: 5 points	
	Permanent Supportive Housing Projects Only: Percent of adults who remained in or exited to PH during the operating year.	Measure 2b.1	Target surpassed: 3 points Target achieved: 2 points	
	Permanent Supportive Housing Projects Only: Length of stay of more than 6 months.	Measure 2b.2	Target surpassed: 3 points Target achieved: 2 points	
HMIS Data Quality	Number of Universal Data Elements with 10% or more null or missing values	APR Question 7	0: 2 points 1: 1 point 2 or more: 0 points	
Leveraging	Project leverages additional resources as part of overall project budget.	Question 26	200% or more: 10 points 150-199%: 8 points 100-149%: 4 points	
			53 pts possible	
Total Score				

2016 CoC Program New/Bonus Project Application Score Card

Agency _____ Program _____

Goals	Performance Standard	Data	Points Available	Points
Past Experience	Previous experience providing service requested.	Question 1	> 3 years: 3 points 1-2 years: 2 points None: 0 point	
Project Description	Demonstration that the housing proposed will be able to fit the desires and needs of the target population	Question 2	5 points available Partial points available for partial answers	
	Commitment that all referrals will be coordinated through central intake/coordinated assessment system	Question 3	Yes: 4 points No with cause: 3 points No: 0 points	
Housing First	Demonstrates a commitment to secure housing within 30 days of project acceptance	Question 5	Yes: 4 points No with cause: 3 points No: 0 points	
	Barriers to housing, preconditions or additional screenings	Question 6	No barriers: 5 points Barriers only as required by other law: 2 points Added barriers: 0 points	
Supportive Services	Demonstration that the support services proposed will be able to fit the desires and needs of the target population	Question 12	5 points available Partial points available for partial answers	
	Project includes plan to assist participants obtain mainstream resources.	Question 13	1 point for each answer yes (a-d)	
Performance Measure/Standards	Clearly articulated plan to assist participants in obtaining and remaining in permanent housing of their choice	Question 17	1 point for each strategy clearly articulated (3 possible)	
	Clearly articulated plan to assist participants in obtaining employment and increasing income.	Question 18	1 point for each strategy clearly articulated (3 possible)	
	Clearly articulated plan to assist participants in exiting to permanent housing	Question 19/20	1 point for each strategy clearly articulated (3 possible)	
Total Score			39 points available	

Lyn Raymond

From: Amanda Telgenhof
Sent: Tuesday, September 06, 2016 4:07 PM
To: Lyn Raymond
Subject: FW: FY2016 HUD CoC Program Competition
Attachments: FY-2016-CoC-Program-NOFA.pdf; Program Application Timeline.docx; Applicant Instructions.2016.Final.pdf; Renewal Application 2016 Fillable.docx; 2016 CoC_Prog_Renew_App_ScoreCard.docx; New Project Local Application 2016.docx; 2016 CoC_Prog_New_App_ScoreCard.docx

From: Amanda Telgenhof

Sent: Thursday, July 07, 2016 2:19 PM

To: Albert Doorn (CMH); Allison Vander Ploeg; Andrea Thomas (VOA); Anna Bednarek (CMH); Ashley Rodriguez; Beth Larsen - GH Area Community Foundation (blarsen@pathwaysmi.org); Bill Raymond (CAA); Charisse Mitchell (CWIT); Christen Korstange (DHHS); Dan McCrath; David O'Neal (VOAMI); Donald Kuchnicki (Telamon Corp.); Jack Zandstra; Jan Meinel; Jennifer Boerman (CAH); Jody Immink (GSM); Joel Dye (City of Holland); Julie Clossen (Arbor Circle); Karen Reenders (People Center); Katie Appold (Love, INC); Keith Walters; Kendra Spanjer (DHHS); Linda Bazan (HRM); Linda Jacobs (GSM); Lindsey Ajega; Liz Delaluz; Liz Keegan (FHCWM); LoriJo Schepers (Barnabas); Lyn Raymond; Madelaine Clapp; Matt Lehr; Melanie Weaver (Salvation Army - Holland); Michelle Bechler (Barnabas); Nancy Haynes (FHCWM); Nicole Shosten (CWIT); Patrick Cisler (SPOKE / LNA); Paula Huyser (CAA); Randy Brouwer; Rebecca Friede (TSA-GH); Rhonda Umstead; Robert Nelsen (VOAMI); Rosa Hernandez; Sally Davis (Salvation Army - GH); Sandy Burky (Community Housing Advocates); Sara Johnson; Scott Klingenberg (HRM); Stacey Gomez (Call 211); Stacey Sills; Stacy Pacanowski (HHI); Stephanie Oles (MSHDA); Sue Harder (City of Holland); Tim Beimers (Salvation Army - Regional); Tim Loney; Todd Krygheld; Tom VandenBosch

Subject: FY2016 HUD CoC Program Competition

Greetings!

On Friday, July 2, the FY2016 HUD Continuum of Care (CoC) Notice of Funding Availability (NOFA) was released (see attached) and the Ottawa County CoC Program Competition is now open. The Lakeshore Housing Alliance, as the Continuum of Care of Ottawa County, is responsible for ensuring the transparency and fairness in the allocation of these HUD funds.

For the FY2016 CoC Program Competition, the Lakeshore Housing Alliance will be:

- **Renewing grants totaling \$ 582,162.**
- **Reallocating \$ 405,635** for Rapid Re-Housing and/or an HMIS project.
- Accepting applications for NEW Permanent Housing Projects and/or Rapid Re-Housing Projects serving Chronically Homeless individuals, Homeless Youth, Homeless Veterans or Victims of Domestic Violence. These projects should follow eligibility guidelines detailed in the 2016 NOFA. **The total amount available for these projects is \$ 49,390.**

Any LHA member agency is eligible to apply for the new funds. All agencies applying for funds must submit either a *Renewal Application* for renewals, or a *New Project Application* for new projects (which includes reallocated dollars - see attached).

Each application has a corresponding score sheet (see attached), which includes the criteria upon which the applications will be scored. Please include these criteria in your application. See attached *NOFA* for other eligibility requirements.

Both *Renewal Applications* and *New Project Applications* should be submitted to Amanda Telgenhof (atelgenhof@ottawaunitedway.org) **no later than Friday, July 22, 2016 at 5:00 PM.**

See attached *Timeline* for other pertinent dates.

Please remember that non-funded agencies are asked to please participate in the Allocation and Accountability Committee to make funding determinations for the applicant agencies.

Note that this email contains seven (7) attachments:

1. FY2016 CoC Program NOFA
2. Timeline
3. Applicant Instructions
4. Renewal Application
5. Renewal Application Score Card
6. New Project Application
7. New Project Application Score Card

Please let me know if you have any questions.

Thank you!

Amanda Telgenhof
Community Impact Coordinator

Greater Ottawa County United Way
P.O. Box 1349
Holland, MI 49422
Ph: (616) 396-7811 x212
Fax: (616) 396-5140
www.ottawaunitedway.org

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Homeless Preference for Housing Choice Vouchers
Memorandum of Understanding between the Michigan State Housing Development Authority
(MSHDA) and the
Housing Assessment and Resource Agency (HARA)

This Memorandum of Understanding (MOU) is to establish the roles entered into between; (a.) MSHDA; and (b.) Good Samaritan Ministries HARA, representing Ottawa county/counties. **WHEREAS**, the HARA agrees to uphold the integrity of the Program Code which validates that clients have met the criteria outlined below. **WHEREAS**, the HARA agrees to not release the Program Code to any clients. The HARA also agrees to not release the Program Code to any staff or individuals not directly involved in the input of the code. **THEREFORE**, the Key Partners agree that it is in the best interests of all concerned to enter into this Memorandum of Understanding.

I. DEFINITION OF HOMELESS

Applicants must meet criteria one of the following categories:

Literally Homeless

Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) Has a primary nighttime residence that is a public or private place not meant for human habitation;
- (ii) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
- (iii) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution

Homeless under Other Federal Statutes

Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under the other listed federal statutes;
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;
- (iii) Have experienced persistent instability as measured by 2 moves or more during the preceding 60 days; and
- (iv) Can be expected to continue in such status for an extended period of time due to special needs or barriers.

Fleeing/Attempting to Flee Domestic Violence

Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks to obtain other permanent housing

II. CRITERIA FOR HOMELESS PREFERENCE

- 1) Applicant must meet all Housing Choice Voucher requirements.
- 2) Applicant household is willing to engage in a jointly-developed plan supporting housing stability.

- 3) Applicant housed for short term assistance through MSHDA Emergency Solutions Grant, MSHDA Tenant Based Rental Assistance, or any other transitional housing program (less than two years) are still considered homeless.
- 4) Applicants who are homeless at time of application but subsequently housed with a permanent housing subsidy (ie PSH or S+C) are **no** longer considered homeless. At the time their name is pulled off of the waiting list, they would not be eligible at that time for the homeless preference and their name will be removed from the waiting list.
- 5) Rural communities that have no active sheltering organizations as part of their CoC's may elect to recognize doubled up (couch surfing) as homeless. Communities must provide official notification to their assigned Homeless Assistance Specialist that their Continuum has voted and approved this additional homeless criterion. Doubled up (Imminent Risk) is defined as: (i) residence will be lost within 14 days of the date of application for homeless assistance; (ii) no subsequent residence has been identified; and (iii) the individual or family lacks the resources or support networks needed to obtain other permanent housing.

III.DOCUMENTATION OF RESIDENCY

A copy of one of the following items with the applicant's name and current address must be retained in tenant's file: driver's license, state ID card, social security printout, voter's registration card, letter from the homeless service provider on their letterhead, OR other proof of residence. If the applicant or household member works, or has been hired to work, in the county for which he/she is applying, enclose proof of the work address or a letter from the employer verifying employment.

IV.AMENDMENTS

This Agreement may be amended only with the mutual consent of the Key Partners.

V.CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The person signing this Agreement on behalf of their agency certify by said signature that they are duly authorized to sign this Agreement. Further, the HARA understands that any violation of the security agreement's contents may result in termination of access privileges and/or recommendation for prosecution.

I hereby certify that prior to referring clients to the HCV waiting list; the following documents will be obtained and retained in the client file. :

1. Verification of homelessness as defined in this document
2. Proof of residency in the county they are applying
3. Signed release of information

Printed: Linda Jacobs/Good Samaritan Ministries

Signed:



Director Name/Agency Name

Dated:

Director email: ljacobs@goodsamministries.com

Please complete the following information as to provide MSHDA with a data base identifying the contact person for correspondence from MSHDA and client referrals.

HARA Agency Name: Good Samaritan Ministries

Address: 513 E. 8th Street, Holland, MI 49423

Contact Person Name: Jody Immink

Contact Person Email: jimmink@goodsamministries.com

Contact Phone Number: 616-392-7159

All new (first time as the HARA doing the homeless preference) organizations must complete the key person security agreement document (on MSHDA's website) in order to be sent the waiting list entry code. Each individual with access to the code must have a signed key person security agreement document on file.

Return completed forms to: *Juliann Kline*
MSHDA
Rental Assistance and Homeless Solutions Division
735 E Michigan Ave
P.O. Box 30044
Lansing, MI 48909

MSHDA USE ONLY

<input type="checkbox"/> Per approval from MSHDA this county is using doubled up as homeless.
_____ Initial _____ Date

Performance Measurement Module (Sys PM)

Summary Report for MI-519 - Holland/Ottawa County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH		999		51			27	
1.2 Persons in ES, SH, and TH		1146		108			38	

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH	-	-	-	-	-	-	-	-
1.2 Persons in ES, SH, and TH	-	-	-	-	-	-	-	-

Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	483	108	22%	33	7%	54	11%	195	40%
Exit was from TH	89	4	4%	7	8%	4	4%	15	17%
Exit was from SH	0	0		0		0		0	
Exit was from PH	105	7	7%	7	7%	1	1%	15	14%
TOTAL Returns to Homelessness	677	119	18%	47	7%	59	9%	225	33%

Performance Measurement Module (Sys PM)

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	Previous FY PIT Count	2015 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	387	285	-102
Emergency Shelter Total	177	137	-40
Safe Haven Total	0	0	0
Transitional Housing Total	202	142	-60
Total Sheltered Count	379	279	-100
Unsheltered Count	8	6	-2

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Previous FY	Current FY	Difference
Universe: Unduplicated Total sheltered homeless persons		1158	
Emergency Shelter Total		996	
Safe Haven Total		0	
Transitional Housing Total		271	

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		45	
Number of adults with increased earned income		0	
Percentage of adults who increased earned income		0%	

Performance Measurement Module (Sys PM)

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		45	
Number of adults with increased non-employment cash income		0	
Percentage of adults who increased non-employment cash income		0%	

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		45	
Number of adults with increased total income		0	
Percentage of adults who increased total income		0%	

Metric 4.4 – Change in earned income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		29	
Number of adults who exited with increased earned income		12	
Percentage of adults who increased earned income		41%	

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		29	
Number of adults who exited with increased non-employment cash income		10	
Percentage of adults who increased non-employment cash income		34%	

Metric 4.6 – Change in total income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		29	
Number of adults who exited with increased total income		21	
Percentage of adults who increased total income		72%	

Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.		1020	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		240	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)		780	

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.		1129	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		280	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)		849	

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in 2016.

Performance Measurement Module (Sys PM)

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons who exit Street Outreach		0	
Of persons above, those who exited to temporary & some institutional destinations		0	
Of the persons above, those who exited to permanent housing destinations		0	
% Successful exits			

Metric 7b.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited		1062	
Of the persons above, those who exited to permanent housing destinations		674	
% Successful exits		63%	

Metric 7b.2 – Change in exit to or retention of permanent housing

	Previous FY	Current FY	Difference
Universe: Persons in all PH projects except PH-RRH		96	
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations		94	
% Successful exits/retention		98%	